



Instructions For Transfer of Ownership

PLEASE READ CAREFULLY

The original copy of the Transfer Application is to be forwarded to the ITLA, P.O. Box 2610, Glen Rose, TX 76043. The office will make a copy to accompany your Certificate of Registration, unless a carbon copy is available on the form for you to keep.

It is necessary to attach the appropriate transfer fee and the Certificate of Registration for all animals when requesting transfer of ownership.

LINE 1-4: Member name, address, phone number and ITLA membership number.

LINE 5: Name of animal – Enter the name of the animal just as it appears on the Certificate of Registration.

LINE 6: Sex – Check the proper letter to indicate the sex of the animal.

LINE 7: Registration number – Please enter the registration number as it is shown on the Certificate of Registration.

LINE 8: Private Herd Number / Identification Number.

LINE 9: Lot number (if sold at sale).

LINE 10: Female Sold – Check whether you are selling the animal Open/Exposed to a bull. If the animal has not been exposed to a bull, you do not need to complete sections 13–20.

LINE 11: Date sold.

LINE 12: Percentage of transfer – Check one.

LINE 13–16: 1st bull exposure, bull's registration number, type of service and exposure dates.

LINE 17–20: 2nd bull exposure, bull's registration number, type of service and exposure dates.

LINE 21–23: Sire of calf at side, sire's registration number and type of service.

LINE 24–25: Date calved and sex of calf.

LINE 26–29: Transfer animal to – New owner's ITLA member number, current address and signature of seller, plus date.

LINE 30: Send certificate to – Check buyer/seller.